

# McCabe, Sean C

 Certified Support Professional 10.6

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## Professional Experience

**Brown Publishing Network (Six Red Marbles as of 2011), Waltham, Massachusetts  
01/1999 – 03/2011**

### Director of Information Technology

- Direct all financial aspects of Information Technology Division.
- Develop operating budget, strategic plan, and forecast for Information Technology Division with main office and data center located in Waltham, Massachusetts and others in New York, New York and Austin, Texas.
- Maintain IT Systems capital budget including all hardware and software purchases for the corporation at all levels from initiation to implementation.
- Manage and direct all vendor and consultant contributions to IT infrastructure.
- Report jointly to the Vice President of Operations and CFO
- Furnish reports on hardware longevity and forecast.
- Troubleshoot all network issues.
- Develop secure connectivity of branch offices.
- Manage relations with client to IT staff.
- Foster relationships with IT consultants.
- Design risk assessment protocol, disaster recovery scenarios and risk protect system.
- Improve workflow for Production department by integrating network resources
- Employ rsync server redundancy for onsite/offsite risk protection.
- Research software compatibility versus existing hardware and evaluate periodic upgrades.
- Recommend new technology solutions.
- Design workflows for all departments with printing, PDF server delivery, and automated scanner technology.
- Maintain user accounts and privileges for 75 on and offsite staff.
- Direct a staff of two.

**01/99 – 12/08**

### I.T./Network Administrator

- Designed and managed Cat 6 build out of HQ network and connectivity to our NY, NY office.
- Trained users on multiple software titles.
- Troubleshoot and maintain multiple OS systems and applications.
- Assigned and managed over 75 client users in two locations.
- Designed a robust archiving method for projects.
- Researched and purchased all hardware for network storage expansion.
- Managed vendor relations on support agreements for trouble ticket issues.
- Researched and purchased all software for compatibility and integration with existing programs.
- Created all user accounts and user ID systems.
- Implemented Remote Desktop support for both onsite and offsite support.
- Repaired hardware issues.
- Researched hardware/software conflicts.
- Managed and implemented web development through purchase of licensed software.

**12/98 – 12/99**

### Production Specialist

- Designed templates for el-hi (elementary –high school) book programs.
- Directed global design changes to templates and poured pages.
- Archived projects upon close outs.
- Managed directory structure on many leveled reader programs.
- Structured art and font directories.
- Created icons and small graphics for program series.

- Performed pre-press QC for printing fidelity
- Color-corrected digital photographs.

## **Benchmark Productions, Somerville, Massachusetts**

**09/98 - 11/98**

### **Production Artist/Pre-press Specialist**

- Executed global design changes to templates and poured pages.
- Performed QC (pre-flight) on final files to separator.
- Researched offline archiving storage for large projects and re-prints with Production Director and IT staff.
- Managed server directory structure on many leveled reader programs.
- Created project directories and communicated to project members.

## **Hispanex/Ellipsis/Baseline Publishers, Boston, Massachusetts**

**02/98 - 07/98**

### **Production Artist/Graphic Designer**

- Responsible for making global design changes to templates and poured pages.
- Archived projects upon close outs using existing archiving technologies.
- Managed directory structure on many leveled reader programs.
- Structured art files and font directories.
- Met with production director on workflow strategies for PDF creation.
- Created icon graphics for leveled readers.
- Converted electronic art to Spanish.

## **Houghton Mifflin Publishers, Boston, Massachusetts**

**09/97 - 02/98**

### **Production Artist/Pre-press Specialist**

- Responsible for making global design changes to poured pages.
- Performed QC (pre-flight) on final files to separator.
- Archived projects upon close outs.
- Managed directory structure on many leveled reader programs.
- Managed art and font directories.

## **Simon and Schuster Publishers, Needham, Massachusetts**

**03/97 - 07/97**

### **Production Artist (*Silver Burdett Ginn division*)**

- Responsible for making electronic art for collegiate level readers and web.
- Archived projects upon close outs with archivists.
- Managed three artists.

**09/96 - 03/97**

### **Graphic Designer (*Allyn & Bacon division*)**

- Responsible for making electronic art for collegiate level readers and web.
- Archived projects upon close outs with archivists.
- Managed photo library.

## **PageWorks, Cambridge, Massachusetts**

**09/96 - 07/97**

### **Pre-press Specialist/3<sup>rd</sup> Shift Manager**

- Responsible for outputting various electronic files to vast amounts of media and performed company operations during night shift. Outputs generated:
  - Imagesetting** - Film composite/separations to Hell-Herkules/Varityper, resin coated lino printing, Dylux proofing, contact and Fuji four-color proofing, trapping and troubleshooting.
  - Color printing**- Iris Ink Jet, Pictography, Synergy ColorWriter, 35mm Slides, KodakColorEase Dye-Sub and Canon CLC Fiery prints.
- Maintained Unix/Mac/Windows systems for file production.
- Coordinated 1<sup>st</sup> shift shipping for delivery.
- Organized workflow transition from 2<sup>nd</sup> shift to 3<sup>rd</sup> shift.

- Managed three production artists.

## **Systems Knowledge**

### **Current versions for Macintosh and appropriate Windows versions:**

Microsoft Office, Adobe Acrobat, Adobe After Effects, Adobe Illustrator, Adobe Photoshop, Adobe Indesign, Adobe InCopy, Lightwave, Terminal (command line), NITIX Linux, Filmmaker Pro, MasterJuggler, Apple Remote Desktop, Apple Final Cut Pro Suite, Vue Pro Espirit, Bryce 3D, Dreamweaver, OS X Server, RAID Admin, copious plugins for all apps.

## **Recognition**

Best Video 1998 (National) *Boston Housing Authority*  
Interviewed for Publish Magazine *May 00*  
Interviewed for PC World *June 01*

## **Clients**

Manitou Architects – Tech support  
Hockey East – Tech support  
Tranum Co. – Book design and legal presentation design  
UMASS Boston - Magazine design and production  
Reason Y Records – Branding and design  
Walking Magazine - Digital photographer  
Boston Housing Authority - Digital video editor  
Child's Gallery - Consultant  
Harvard Medical School - Digital video producer  
Rodman Design - Consultant  
Maloney Design and Print – Consultant  
Manor Hall – Identity design

## **Interests**

Race Director/Creator of The Provincetown 10K road race for charitable giving.  
Previously Deputy News Editor for "The Anomalist" website (2009–2011)  
Musical composition (guitar/software)  
Filmmaking and SFX composite artist  
Avid runner

## **Education**

### **Northeastern University, Boston, Massachusetts**

*Bachelor of Science:* June 1993  
*Major/Minor:* Communication Design/Cinema Studies

## **References**

Provided Upon Request